

FBC SIGN PERMIT APPLICATION  
City of Rowlett  
Development Services Building  
3901 Main Street  
972 412-6166



Permit No. \_\_\_\_\_

Project Address \_\_\_\_\_

Business Name \_\_\_\_\_

Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Type of Sign:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Wall                    | <input type="checkbox"/> Menu (Restaurant Only)             | <input type="checkbox"/> Curated/Art (Min. W)                     |
| <input type="checkbox"/> Hanging/Projecting      | <input type="checkbox"/> A-frame/Sandwich (Restaurant Only) | <input type="checkbox"/> Sales, Leasing and Construction (Min. W) |
| <input type="checkbox"/> Blade                   | <input type="checkbox"/> Building Directory                 | <input type="checkbox"/> District/ Neighborhood (Min. W)          |
| <input type="checkbox"/> Home Occupation         | <input type="checkbox"/> Marquee                            | <input type="checkbox"/> Roof (Min. W)                            |
| <input type="checkbox"/> Window                  | <input type="checkbox"/> Wayfinding (Min. W)                |   |
| <input type="checkbox"/> Building Identification | <input type="checkbox"/> Mural (Min. W)                     |   |
| <input type="checkbox"/> Awning                  |   |   |

Additional Information:

What is the square footage of the sign? \_\_\_\_\_

What is the estimated value of the sign? \_\_\_\_\_

Will the sign be illuminated or have electrical components? \_\_\_Yes \_\_\_No

Submittal Requirements (to be included with application):

- |  |   |
|--|---|
| <input type="checkbox"/> Drawing of sign, to-scale   | <input type="checkbox"/> Area of façade or surface in square feet to which the sign will be attached. |
| <input type="checkbox"/> Sign height, width, and clearance                                     | <input type="checkbox"/> Drawing of adjacent signs on façade (include distance between signs )        |
| <input type="checkbox"/> Sign area in square feet  | <input type="checkbox"/> Zoning district of sign location   |
| <input type="checkbox"/> Sign setbacks   | <input type="checkbox"/> Additional information may be requested by staff                             |
| <input type="checkbox"/> Site plan showing all utility and access easements with sign location |   |
| <input type="checkbox"/> Sign construction materials   |   |
| <input type="checkbox"/> Wind load of proposed sign  |   |

For Administrative Use Only

Permit Fee: \_\_\_\_\_

Planning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Building Approval: \_\_\_\_\_ Date: \_\_\_\_\_