



Official Minutes of the Rowlett Public Library Advisory Board

Thursday, April 13, 2017

Rowlett Public Library

5702 Rowlett Road, Rowlett, TX 75089

1. Meeting called to order by Chair Jerry Hickman at 6:30 p.m. and determined a quorum was present.
 - *Members present: Jerry Hickman, Tana Daniels, Deborah Smith, Bill Schwab, Anja Vukich and Vicki Stallcup-Causey*
 - *Members absent: N/A*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Consider approving the minutes from the regular meeting held March 9, 2017.
 - *Motion made by Bill S. to accept the March 9, 2017 meeting minutes as written; motion seconded by Tana D.*
 - *Approved 5-0.*
4. Director's Report.
 - *Kathy reported interviews for additional board members are being conducted by City Council to fill vacancies.*
 - *Quarterly statistics will be available at a later date.*
 - *Discussion on joint meeting with City Council on Tuesday, April 4, 2017. Mostly positive, however with flat budget and pending relocation this year, options are limited for expanded services such as drop off boxes; little free libraries were discussed.*
 - *Review of April and May 2017 program calendars*
 - *Upcoming April events include Easter Basket craft day, Family Story Time and Earth Day celebration*
 - *Upcoming May events include Free Comic Book Day, Make Your Own U.S. Flag, Star Wars activities and June 1 early registration for 2017 Summer Reading Program*
 - *New Children's Librarian Korey Finch started April 6, 2017.*
5. Update on Texas State Library 85th Legislative Session priorities.
 - *Senate Bill 902 proposed by Senator Brian Birdwell (District #22, Hood County) calls for removal of certain Texas State Library & Archives Commission accreditation requirements; bill is still in committee.*
 - *Would eliminate minimums for local operating expenditures, collections based on publication dates, hours a library is open to the public, or number/classification of library employees.*
6. Update on Library Visioning Task Force activities.
 - *Request for a tour by the Library Advisory Board is acknowledged; Kathy anticipates a meeting with developer to discuss construction budget.*
 - *Kathy shared preliminary floor plan layout of new library; after presentation by the Visioning Task Force, Council will be asked to approve final design.*
 - *Order of work: (1) finalize construction budget; (2) architect presents design and finishes; (3) present recommendations to Council; (4) construction begins.*
 - *Time requirements for purchase and delivery of furniture would be tight for a move tentatively scheduled for September 2017.*

7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
- *Great American Cleanup at WetZone, Saturday, April 22, 9-1; lunch and entertainment will be provided.*
 - *Tana D. will not be in attendance for the next Library Advisory Board meeting on May 11, 2017.*
 - *June 8, 2017 Library Advisory Board meeting will be held at Bill S.'s home, located at 3114 Persimmon; he will be cooking for the group.*
8. Future Topics for next meeting.
- *Call to order*
 - *Chair selects voting alternate(s), if necessary*
 - *Consider approving minutes from the previous meeting*
 - *Director's report*
 - *Update on Texas State Library 85th Legislative Session priorities*
 - *Update on Library Visioning Task Force activities*
 - *Public announcements*
 - *Future agenda items*
 - *Adjourn*
9. Adjournment.
- *Motion made to adjourn by Deborah S. and seconded by Bill S.; motion passed unanimously.*
 - *Approved 5 – 0.*
 - *Meeting adjourned at 7:39 p.m.*



Chairperson

11 May 2017

Date