



**Official Minutes of the Rowlett Public Library Advisory Board**

Thursday, October 12, 2017

Rowlett Public Library

5702 Rowlett Road, Rowlett, TX 75089

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1. Meeting called to order by Chair Jerry Hickman at 6:30 p.m. and determined a quorum was present.
  - *Members present: Jerry Hickman, Tana Daniels, Deborah Smith, Suzanne Webster and Vicki Stallcup-Causey*
  - *Members absent: LaToya Lewis and Bill Schwab*
  - *Council Liaison: Blake Margolis*
  - *Staff present: Laura Tschoerner, Library Services Manager*
2. Around the table introductions by members.
  - *No new members in attendance.*
3. Chair selects voting alternate(s), if necessary.
  - *Alternate Suzanne W. selected as voting member in Bill S.'s absence.*
4. Election of Chair and Vice-Chair for FY2017-2018.
  - *Jerry H. nominated for Chair and Tana D. for Vice-Chair.*
  - *Approved 5-0.*
5. Appointment of Recording Secretary for FY2017-2018.
  - *Vicki will continue as Recording Secretary.*
6. Consider approving the minutes from the regular meeting held August 10, 2017.
  - *Jerry H. moved to approve the August 10, 2017 meeting minutes as written; Tana D. seconded the motion.*
  - *Approved 5-0.*
7. Library visits slideshow.
  - *Tana D. presented a slideshow from her trips to libraries in Ponte Vedra, Florida and Rochester, Minnesota*
  - *Ponte Vedra library's children area very cute; bright colors; lots to do*
  - *Rochester library is downtown; they had a donation box and a plaque indicating Friends of Library contributions*
  - *Tana D. will be visiting Kansas City in the future*
8. Director's Report.
  - a. *Reminder: City Boards and Commission Member's Orientation for new and reappointed Board members: date and time TBD.*
  - b. *Reminder: Open Meetings training deadline for new and reappointed Board members: Wednesday, November 15, 2017; completion certificates must be turned in to City Secretary's Office.*
  - *Upcoming programs:*
    - *October 14 – Family Story Time - Halloween story and craft*
    - *October 21 – Cyberworld Safety - Officer Reeves will discuss safety on the web*
    - *October 28 – Trunk or Treat from 2-3 p.m. in the Library's parking lot*

- October 9-13 - Teen Read Week, "Unleash Your Story"
- November 2 – Geek Out for Adults – Adults will play board games as seen on TableTop
- November 4 – Medieval Times – A knight from Medieval Times will discuss courage, chivalry, and respect
- November 11 – Family Story Time - Patriotic story time and craft in honor of Veteran's Day
- November 16 – Geek Out for Adults
- November 18 – Fire Safety - Rowlett Fire Department will teach fire safety with their interactive fire safety house
- November 25 – All Day Football Trivia - Play football trivia and win a prize!
- Discussed statistics – Increase in senior activity from Evergreen; new library cards were requested for several people there
- Discussed available book clubs; card renewal requirements; other library services (Brainfuse)
- Reduction in public computers usage may be due to new, faster computers

9. Update on Library Visioning Task Force activities.

- Councilmember Margolis updated the Board; Developer slow in getting building permits, etc. No ETA

10. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.


- October 14:           8am – 1pm      TriCity Cleanup
- 9am – 11am     Chutes and Ladders game
- 4pm – 10pm     Relay for Life

11. Future Topics for next meeting.

- Call to order
- Chair selects voting alternate(s), if necessary
- Consider approving minutes from the previous meeting
- Library Board orientation
- Director's report
- Update on Library Visioning Task Force activities
- Public announcements
- Future agenda items
- Adjourn

12. Adjournment.

- Deborah S. moved to adjourn the meeting; Tana D. seconded the motion.
- Approved 5 – 0.
- Meeting adjourned at 7:26 p.m.

  
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 Chairperson

9 Nov 2017  
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 Date