



LIBRARY ADVISORY BOARD MINUTES

Meeting held electronically via Zoom
Meeting ID #860 5558 9084

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Thursday, September 10, 2020

6:30 p.m.

Rowlett Public Library - 3900 Main Street

1. Meeting called to order by Chair Bill Schwab at 6:32 p.m. and determined a quorum was present.
 - *Members present: Bill Schwab, Tana Daniels, Vicki Stallcup-Causey, Amber Reece, LaToya Lewis, Deborah Smith, Suzanne Webster and Cheyanne Rolf*
 - *Members absent: N/A*
 - *Staff present: Laura Tschoerner, Interim Library Director*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Citizens' Input
 - *One citizen did reach out beforehand concerning meetings, but no citizens in attendance.*
4. Consider approving the minutes from the regular meeting held Thursday, June 11, 2020.
 - *Deborah made a motion to approve the June 11, 2020 minutes as written; seconded by Vicki.*
 - *Approved 5-0. Abstain 0.*
5. Update from City Council Liaison Pamela Bell
 - *City Council Liaison, Pamela Bell, was not in attendance as she was attending a different meeting on behalf of the City of Rowlett.*
6. Interim Library Director's report.
 - *September is Library Card Sign-Up Month! Staff is encouraging the public to obtain library cards. There are also various promotions going on for new card holders who will be entered into drawings. The library is also waiving the \$1 fee for replacement cards.*
 - *There have been recent changes to the library's Covid-19 Curb-side service due to a decrease in requests. Instead of only opening for curbside service for 2 hours in the mornings, the library will open to the public during that time. Curb-side service will be offered any time during normal operating hours. (Monday & Thursday 12 – 7 p.m.; Tuesday, Wednesday, Friday and Saturday 10 a.m. – 5 p.m.).*
 - *Library Facilities – There are still no computers or public programs being offered at this time. School has started but there has been no negative impact on the library. Staff members are developing new programming to accommodate STEM students that patronize the facility. Once started, STEM kits can be picked up by parents.*
 - *The Summer Reading Program was not as heavily utilized as in past years. Staff members did receive great feedback from members of the public that did participate.*
 - *Facilities Assessment – There were 471 responses (85% completion rate). Key takeaways included:*
 - *Parking being one to the biggest barriers to use by the public.*
 - *Patrons are not completely satisfied with the collection.*
 - *Space for books [and people] proves to be an issue.*

- *Patrons feel the noise level in the library is too high.*
- *Patrons would also like to see a more diverse offering of programs.*

7. Public Announcements.

- *Memorial Placards are on display at Fire Station #1 in honor of those lost in 9/11.*

8. Future topics.

- *Call to order*
- *Chairman selects voting alternate, if necessary*
- *Citizens' Input*
- *Consider approving minutes from previous meeting*
- *Update from City Council Liaison Pamela Bell*
- *Interim Director's report*
- *Public Announcements*
- *Future agenda items*
- *Adjourn*

9. Adjournment.

- *Chair adjourned meeting at 7:25 p.m.*



Chairperson

12-31-20

Date