



# LIBRARY ADVISORY BOARD MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Thursday, March 10, 2022

6:30 p.m.

Rowlett Public Library - 3900 Main Street

1. Meeting called to order by Vicki Stallcup-Causey, Chair, at 6:34 p.m. and determined a quorum was present.
  - Members present: Vicki Stallcup-Causey, Deborah Smith, and Jerry Hickman,
  - Members absent: Shannon Bryan, Tana Daniels, Suzanne Webster, and Janet Alvarez
  - City Council Liaison: Pamela Bell
  - Staff present: Laura Tschoerner, Library Services Director
  - Visitor(s) Present: N/A
  
2. Members select voting alternate(s), if necessary.
  - Alternate Jerry Hickman was selected as a voting member for Shannon Bryan.
  
3. Citizens' Input
  - N/A

**Pamela Bell arrived at 6:40 p.m.**

4. Consider approving minutes from the previous meeting held on February 10th, 2022
  - Jerry Hickman made a motion to accept the minutes, Debra Smith seconded the nomination, and the vote was unanimous with members present.
  
5. Update from City Council Liaison Pam Bell
  - Since former Mayor Tammy Dana-Bashian has moved to Arizona, Matt Grubisich is the Acting Mayor.
  - The first building permit for Sapphire Bay has been filed.
  - The official list of candidates is:
    - Mayor – Chris Kizziar, Joel Medina, and Blake Margolis
    - Councilmember Place 2 – Jeff Winget
    - Councilmember Place 4 – Mike Britton and Whitney Laning
    - Councilmember Place 6 – Rebecca Day and Debra Shinder
    - Special Election to Fill Vacancy – Councilmember Place 1 – Brian Galuardi, and Stephanie Higgins
  - Monday, April 4th, there is a forum sponsored by the Chamber of Commerce for Mayoral candidates, and on April 11th for Council candidates to give voters a chance to hear the candidate platforms. Citizens wanting to submit questions for the forum can contact the Chamber.
  - Early Voting is from April 25<sup>th</sup> through May 3<sup>rd</sup>, and Election Day is May 7<sup>th</sup>.
  - On April 9<sup>th</sup>, there is a Document Shredding Event at Rowlett High School from 9:00 a.m. to 1:00 p.m. Up to three boxes are free, and four to seven boxes can be shredded for \$3.00 each.
  - March 23<sup>rd</sup>, the Senior Advisory Board has a murder mystery dinner at 6:30 p.m. for \$15.00.
  - Lunch on the Lawn is from March 21<sup>st</sup> through April 25<sup>th</sup>.
  - Parks & Recreation Family Campout is on March 26<sup>th</sup> and 27<sup>th</sup>.
  - The Animal Shelter has adoption rates for Senior Citizens.

**Out of Order – items #6 and #7 were discussed before item #5**

6. Discuss the Library’s Strategic Plan
  - Library Advisory Board members discussed items needing revision in the Library’s Strategic Plan, last updated in 2016.
  - Suggestions were made to streamline the Introduction, update the Community Background information with current statistics, and update the Technology Section, including Technology Challenges and Goals.
  - Staff will present a revised plan to the Library Advisory Board at the May meeting.
  
7. Library Director’s Report
  - Laura Tschoerner, Library Services Director, gave an update on the latest programs and events happening at the library.
    - The library will be recognized at the March 15<sup>th</sup> Council meeting for receiving the TMLDA’s Achievement of Excellence Award for the 17<sup>th</sup> year.
    - Saturday, March 12<sup>th</sup>, at 11 a.m., the library is hosting a Steampunk Tea Party.
    - Next week the library will host Spring Break programs for school-age children.
    - April 7<sup>th</sup> at 6:30 p.m., the library is hosting a murder mystery, “Murder on the Titanic.”
    - April 29<sup>th</sup> is the last day for Sandra Potts, who is retiring after 24 years of employment at the library.
  
8. Library Advisory Board Joint Work Session, April 5th, 2022
  - Laura Tschoerner, Library Services Director, showed the presentation to Council.
  - Library Advisory Board members suggested adding information to the presentation regarding the library’s response to the COVID pandemic.
  - Chair Vicki Stallcup-Causey will conduct the presentation.
  
9. April Volunteer Appreciation
  - Laura read an email from City Secretary Laura Hallmark.
  - This year, it has been decided not to hold the appreciation banquet, but it is still essential for the City Council to recognize and thank volunteers and board/commission members.
  - In lieu of a banquet, the City will cater a meal for the April meeting and will show a brief video from City Council.
  
10. Public Announcements.
  - Keep Rowlett Beautiful will have an Electronics Recycling and Paper Shredding Event Saturday, April 9<sup>th</sup>, from 9:00 a.m. to 12:00 p.m. at Rowlett High School.
  - Friday, April 8<sup>th</sup>, Keep Rowlett Beautiful also has a Video Race with cash prizes. Entrants will receive instructions and then have 48 hours to create a video showing ways to Keep Rowlett Beautiful.
  
11. Members of the Board or Commission may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
  - Future agenda topics
    - Call to order
    - Chair selects voting alternate, if necessary
    - Citizens’ Input
    - Volunteer Appreciation
    - Consider approving minutes from the previous meeting
    - Update from City Council Liaison Pamela Bell
    - Library Director’s report
    - Recap of the Library Advisory Board’s Joint Work Session with Council

Public Announcements  
Future agenda items  
Adjourn

12. Adjournment.
- The meeting adjourned at 7:52 p.m.

  
Chairperson

  
Date